



## Virginia Farm Bureau Women's Leadership County Program Awards Report

This report, including one highlighted activity, will be used in judging the county women's committee activities and involvement for awards presented at the Virginia Farm Bureau Women's Leadership Conference. To be considered for awards, a completed report must be submitted by **January 15** to [women@vafb.com](mailto:women@vafb.com) or P. O. Box 27552, Richmond, VA 23261. Typed submission preferred but not required.

County Farm Bureau: \_\_\_\_\_ Year **2022**

County Women's Chair signature: \_\_\_\_\_ Date \_\_\_\_\_

County President's signature: \_\_\_\_\_ Date \_\_\_\_\_

**(President's signature not required but worth 5 bonus pts.)**

### Goals, Budget, Recruitment: 30 points

What were your committee goals for the year? (Please include measurable outcomes and evidence of the level of achievement for each of the goals.)

How did you determine a budget? Describe your budget in detail (include budget categories and funds as appropriate). Were a budget and your goals presented to the county board?

How many new members were recruited to serve on the committee and what strategies and activities did you use to recruit new members? Please list all committee members and years of service.

**Activities: 70 points**

On Addendum A: list the activities, purpose of activity, resources used, impact, audience and volunteer information.

Total number of activities: \_\_\_\_\_

Total number of volunteer hours served by the committee: \_\_\_\_

On Addendum B: list the meetings the committee actively engaged in attending. (local, district, regional, state - ex: committee meetings, county board, annual conferences/conventions, policy development/senatorial/legislative day, board of supervisors, political community gatherings)

Total number of meetings: \_\_\_\_\_

Total number of volunteer hours served by the committee: \_\_\_\_

How many and what activities was your District Leader aware of, invited to or included in during the year? Which activities did the District Leader attend?

What other groups did you partner with on activities during the year? List the groups and the activity.

Results of Ag Literacy Week Program:

# of classrooms visited \_\_\_\_\_; # of students read to \_\_\_\_\_; # of volunteers participating \_\_\_\_\_;

# of books donated \_\_\_\_\_; # of schools visited \_\_\_\_\_

What fundraising efforts did you do and how much was donated? What organizations received your donations? (Ex: *Agriculture in the Classroom, Ronald McDonald House donations, Food Bank, other charities*)



## Outstanding County Women's Committee Activity Report - 100 points

### Criteria:

- Choose your favorite or best activity to highlight
- Past district winning activities are ineligible to be submitted by the winning county
- Activity must meet the state women's program purpose found below

**HIGHLIGHT or "X"** the appropriate category for your activity:

\_\_\_\_\_ 1) Ag Literacy & Education      \_\_\_\_\_ 2) Community Outreach & Involvement  
\_\_\_\_\_ 3) Membership & Fundraising      \_\_\_\_\_ 4) Safety

Women's Purpose: The purpose of the Virginia Farm Bureau Women's Leadership Program is to promote agriculture through education, leadership, and advocacy.

**Activity/Project Description**

**County:** \_\_\_\_\_

Title of Activity/Project: \_\_\_\_\_

Date of Activity/Project: \_\_\_\_\_

What were the goals? (Include details and anticipated impact for each goal.)

How were each of the goals met or achieved?

Provide a detailed (items and costs including donated and in-kind) budget summary:

Target audience?

How did you promote or advertise for your activity/project?

Outline the steps from start to finish to conduct this activity/project:

What was unique or innovative about this activity/project?

What areas could be improved and why?

How do you think your activity supports the Women's Leadership Purpose Statement?

*Provide additional information such as evaluations/surveys, photos, newspaper articles that highlight your activity/project. **Maximum of 3 pages of supporting documents.***

## County Women's Leadership Committee Events and Activities

## Addendum A

(Please complete and return with your County Women's Committee Annual Program Report - typed form preferred)

(Use this form to list your activities to be considered for judging)

County: \_\_\_\_\_

<b>Date/Event/Activity</b>	<b>List the Purpose(s):</b> Promotion, education, outreach, membership, community service, fundraising projects	<b>List any Resources Used: Examples-</b> Handouts, Giveaways, Banners, AITC materials, Federation Materials, County Materials, Partnerships, etc.	<b>Number of Volunteers and Total Volunteer Hours:</b>	<b>Impact:</b> Numbers of attendees	<b>Audience:</b> Children, Students, and/or Adults

## Meetings, dates and attendees:

## Addendum B

List the meetings the committee actively engages in attending (local, district, regional, state). (Ex: committee meetings, county board, annual conferences/conventions, policy development/senatorial/legislative day, board of supervisors, political community gatherings, etc.).

<b>Name(s) of Attendees:</b> List all of the names for each meeting in one box.	<b>Meeting Type:</b> County related meetings: Committee meetings, annual meetings, board of supervisors.	<b>State meetings:</b> Women’s Conference, VFB Annual Convention, District meeting, Legislative Day, policy development and/or senatorial.	<b>Number of Volunteer Hours:</b>	<b>Date of Meeting:</b>